

## WEST NORTHAMPTONSHIRE SHADOW AUTHORITY

### SHADOW EXECUTIVE COMMITTEE MEETING

**5<sup>th</sup> January 2021**

<b>Report Title</b>	<b>Assets Process</b>	
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<b>Future Northants Programme Name</b>	Corporate	
<b>Future Northants Programme Lead</b>	Martin Cox	
<b>Date of final endorsement by Joint Implementation Board</b>	2 <sup>nd</sup> December 2020	
<b>Date of final endorsement by Joint Implementation Executive</b>	9 <sup>th</sup> December 2020	

<b>Contributors/Checkers/Approvers</b>		
<b>West MO</b> (for West and joint papers)	Catherine Whitehead	Commented 15/12/2020
<b>West S151</b> (for West and joint papers)	Martin Henry	Approved 15/12/2020

#### **List of Appendices**

##### **Appendix A – Assets Process**

#### **1. Purpose of Report**

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- 1.1. To seek member approval to minor changes to the Assets Process previously agreed.

#### **2. Executive Summary**

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- 1.2. Due to the experience gained in using the previously agreed Assets process, and the passage of time, it is necessary to make minor changes to the process.
- 1.3. This report details the changes sought and recommends their approval by the Shadow Executive.

- 1.4. Mirror reports will be submitted to both the West and North Shadow Executives.

### **3. Recommendations**

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- 3.1 It is recommended that the Shadow Executive Committee:
- a) Approve the changes to the Assets Process described in this report.
- 3.2 *(Reason for Recommendations*
- *Consistency with previous decisions)*

### **4. Report Background**

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- 4.1 In June 2020 the West and North Shadow Executives approved a paper entitled “The Assets, Capital Schemes and Reserves Notification Process”, the purpose of which was to set out for approval and adoption a process that allows discussions to be held and conclusions reached in a managed manner on proposals from existing councils concerning assets, capital schemes and reserves.
- 4.2 In using the process, a few aspects have emerged that require minor changes to the report. These are summarised as:
- 4.2.1 Giving due consideration to the Workforce and HR sections set out in the Change Freeze document;
  - 4.2.2 Adding that any proposed leasing of assets or provision of licences to occupy assets must be notified to the relevant Shadow Executive(s), where no de minimis level will apply.
  - 4.2.3 Deleting reference to interim Chief Executives, now that the permanent Chief Executives have been appointed.

### **5. Issues and Choices**

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- 5.1 There are no significant issues or choices. These changes have arisen due to experience gained in using the process, and programme progress over the intervening period.

### **6. Implications (including financial implications)**

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#### **6.1 Resources and Financial**

- 6.1.1 The resource and financial implications are positive, given that these changes increase the scope of activities that must be notified to the relevant Shadow Executive(s) and allow for due consideration of the Change Freeze document.

#### **6.2 Legal**

- 6.2.1 There are no legal implications arising from the proposals.

#### **6.3 Risk**

6.3.1 There are no significant risks arising from the proposed recommendations in this report.

#### 6.4 **Consultation**

6.4.1 It is not appropriate to consult on this proposal.

#### 6.5 **Consideration by Overview and Scrutiny**

6.5.1 This proposal (and the previous paper) have not been considered by Overview and Scrutiny.

#### 6.6 **Environmental Impact**

6.6.1 There is no Environmental Impact to this proposal.

#### 6.7 **Community Impact**

6.7.1 There is no Community Impact to this proposal.

#### 6.8 **Equalities**

6.8.1 An EqIA is not required for this proposal.

### 7. **Background Papers**

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7.1 [West Northants Shadow Executive 23<sup>rd</sup> June 2020](#)